

ALAIR

Alabama Association for Institutional Research

NEWSLETTER

February 2003

ALAIR Executive Committee:

*President: William (Bill) Fendley
Vice President: Dan Tennimon
Secretary: Cathy Tanner
Treasurer: Stephen Fancher
Past President: Priscilla Holland
Members-at-Large:
Kelly D'Eath
Diane Sherman
Jane Williams*

Nominating Committee:

*Robert Gottesman
Frank Hurley*



President's Message

- by Bill Fendley

Greetings, colleagues. Let me extend to you the best for 2003.....yet we are already into the second month.....and many upcoming events are not that far off. I am hearing discussions about the ALAIR Conference in April, the AIR Forum in May, summer workshops and institutes this summer, and the SAIR Conference in October. That means you need to start thinking about travel plans and presentation proposals, and how you can serve. Members of ALAIR have an excellent track of service to the various associations; and you should be proud and willing to continue the tradition. For evidence, read your ALAIR newsletter. Cathy Tanner has done an excellent job in the last several months sharing this information with you.

First and foremost, are you ready for the ALAIR Conference? Well, you should be; Dan Tennimon is putting together what I believe will be a memorable program. A record attendance is expected! Included with this newsletter are several forms that need your attention—the Conference Registration form, the Joseph Sutton Award Nomination form, the AIR Travel Grant form, the ALAIR Officer Nomination form, and, most importantly, the Call for Proposals. All of these forms are available on the ALAIR website as well. In fact, please visit the website.....www.alair.org..... Please share your comments or suggestions for the website with any one of the ALAIR officers. Plus, please note that the ALAIR directory is now online. Janis and Sam Lowther have done an excellent job pulling together this information and making it available on the website. Check your institution and let Janis know if you have changes.

I would like to tell you more about the AIR Forum in Tampa (May 18-21), the summer workshops and institutes this summer, and the SAIR Conference in San Antonio (October 11-14), but I'll wait until the ALAIR Conference and the next newsletter. [Actually I'm stalling until I can give you more and better specifics.]

Let me close this note by telling you just a little about the successful ALAIR workshop held at Jefferson State Community College (Scrushy campus) in January. Yes, successful! The workshop program and agenda received very high marks through the evaluations. Some northern Alabama registrants were 'snowed or iced in', but thirty others weathered the cold (outside AND inside) and were treated to a great workshop on Crystal Decisions, which was arranged by Diane Sherman and her planning committee. And many thanks Harriott (Calhoun) for hosting the workshop and the tasty lunch from Heavenly Ham. [I've been told that Diane is planning a repeat of the workshop on Crystal Decisions at the ALAIR Conference in April; and I believe Mark Hillam from Crystal Decisions will have a little more to share on Crystal Enterprise.]

I look forward to seeing you at the Conference. Plan to attend. And GET INVOLVED.

INSIDE

President's Message	1
New Members/News	2
ALAIR Annual Conference	2
Call for Nominations and Guidelines for Sutton Award	2
ALAIR at SAIR	3
ALAIR Travel Grant to AIR Guidelines	3

FORMS ENCLOSED

- ALAIR Call for Proposals
- Nominations for 2003-04 ALAIR Officers
- Nominations for the ALAIR Joseph T. Sutton Award
- ALAIR Travel Grant to AIR in Tampa, Florida
- ALAIR Annual Conference Registration Registration Form

**ALAIR Annual Conference
April 3-4, 2003**

**Troy State University Montgomery
Montgomery, Alabama**

Call for Proposals due February 24th

MEMBER NEWS

Welcome New Members:

- g **Josh Bain**, Jefferson State Community College, Birmingham, AL.
- g **Randy Bowman**, Department of Postsecondary Education, Montgomery, AL.
- g **Joyce M. Davis**, Senior Secretary for Institutional Research, Alabama State University, Montgomery, AL.
- g **Walter Hutchinson**, Alabama Commission on Higher Education, Montgomery, AL.
- g **Chih Loo**, University of Alabama-Huntsville, Huntsville, AL.
- g **Daniel Nichols**, University of South Alabama, Mobile, AL.
- g **Debbie Stowers**, University of Alabama-Huntsville, Huntsville, AL.
- g **Peggy Vandergrift**, Jefferson State Community College, Birmingham, AL.
- g **Jennifer Warren**, University of Alabama-Huntsville, Huntsville, AL.

Welcome Returning Members:

- g **Dr. Charles H. Blackledge**, Director of Institutional Research at Bishop State community College in Mobile, AL.
- g **Kim Thoma**, University of Alabama System, Tuscaloosa, AL.



Congratulations:

- C **Kris Reed Mascetti** was recently appointed the Director of Institutional Research at Auburn University Montgomery.



- C **Mr. & Mrs. Carlos Jones (nee Kimberly Brinkley)** were married on December 21, 2002. Kimberly is Director of Institutional Research at Troy State University in Troy, Alabama. The couple will reside in Troy. Best Wishes to Kim and Carlos from your colleagues of ALAIR!

ALAIR Annual Conference



The Seventeenth Annual Conference of the Alabama Association for Institutional Research will be held at Troy State University Montgomery (TSUM) on April 3-4, 2003. The conference theme is *Non-Traditional: The New Majority*. Workshops on Crystal Decisions and the NCES/Peer Analysis System (PAS) will be offered to the membership at no additional charge. Make plans now to attend the 2003 ALAIR Conference

in our state's capitol. The conference registration form is included in this mailing.

UPDATING THE ALAIR DIRECTORY

February 14, 2003, is the deadline for submitting corrections/additions/deletions for the next publication of the ALAIR Directory. The Directories will be distributed at the ALAIR Conference in April. Contact Janis Colee Lowther at 334-242-2106 for more information.

NOMINATIONS FOR OFFICERS AND SUTTON AWARD

Forms are enclosed with this mailing that will allow you to nominate ALAIR members for election to office and for our highest honor, the Joseph T. Sutton Leadership Award.

The Sutton Award is presented to individuals who distinguish themselves in one or more of the following ways: 1) service to ALAIR, SAIR, or AIR; 2) a career of leadership, accomplishment, and innovation in institutional research or a related field; 3) specific accomplishments and innovative endeavors that enhance the field of IR, an institution, or the community. The recipient must have been involved in institutional research or a related field in the state of Alabama. Current or past membership in ALAIR is not a requirement, nor is current residence in Alabama. You are encouraged to nominate any and all deserving individuals.

We also solicit nominations for ALAIR elected offices. Serving as an ALAIR officer is both a duty and a pleasure. It affords you the opportunity to benefit both the organization and yourself and to work with an excellent group of people.

This year we are electing a vice president/president-elect, a treasurer and two members of the nominating committee. Nominate as many people as you like for each or any office, and especially yourself, if you are interested in serving. If you have any questions, contact Priscilla Holland at 256-765-4222 or email apholland@una.edu for more information.

Both these forms must be submitted by February 24, 2003.

ALAIR Travel Grant to AIR

Enclosed with this newsletter is an application form for the annual travel grant that ALAIR awards to a member for travel to the Association for Institutional Research (AIR) Annual Forum. The amount is \$300, and it is always surprising that we have so few applicants. You do not have to be presenting a paper (although that certainly would be a consideration), and you do not have to be a long-term member of ALAIR. Indeed, the award originally was conceived to encourage members with limited travel resources, or persons new to the profession, to access the benefits that can be received by attending a national conference. The 43RD Annual AIR Forum is scheduled for May 18-21, 2003, in Tampa, Florida. The Program and registration materials will be

mailed soon. If you are not a member, contact the AIR Executive Office at 850-644-4470, fax 850-644-8824, or e-mail air@mailers.fsu.edu, or visit the AIR Forum web site at: <http://www.airweb.org> for more information.

ALAIR at SAIR



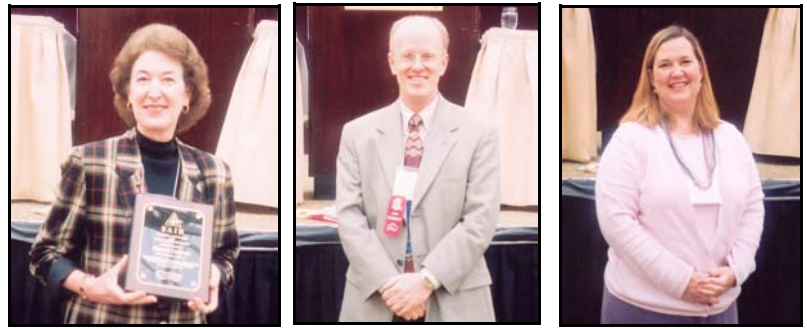
The Special Event: "A Capitol Affair"



C *Jane Mathis-Hopson and Mary Beth Adams of the University of Alabama at Birmingham received the Unsong Hero Award at the 2002 SAIR Conference in Baton Rouge, Louisiana. Jane and Mary Beth served the Association as editors of the SAIR Newsletter.*



C *The University of Alabama received the SAIR 2002 Best Paper Award (William 'Bill' Fendley, John Acker, and William 'Billy' Hughes pictured). The University of Alabama also received 2nd Place in the SAIR 2002 Factbook Contest.*



Top Left Photo: Harriott Calhoun (Jefferson State Community College) completes term as Immediate Past President on the SAIR Board.

Top Center Photo: Sam Lowther (Auburn University) completes year as SAIR President and will continue on the Board as Immediate Past President.

Top Right Photo: Teresa Hall (University of Alabama at Birmingham) served on the Roundtables Committee and serves as SAIR Secretary.

GUIDELINES FOR THE ALAIR TRAVEL GRANT FOR AIR (\$300)

The ALAIR travel grant is awarded to a member in order to promote the three major purposes of ALAIR:

- the advancement of institutional research leading to improved understanding, planning, and operation of Alabama institutions of higher education;
- the dissemination of information and interchange of ideas on problems of common interest; and
- the continued professional development of ALAIR members.

The Executive Committee of ALAIR, based upon the recommendation of the Awards Committee, will select a travel grant recipient from among applications received.

Guidelines for application are as follows:

- C Applicant must be a member of ALAIR.
- C Current Executive Committee members are not eligible to receive a travel grant.
- C Applicant must have attended at least one ALAIR conference.
- C Application must be received by published due date.
- C Applicant must provide a brief statement describing financial need for the grant.
- C Applicant must describe the ways in which conference attendance will contribute to professional development in general and to the recipient's participation in ALAIR.

Payment will be issued by the ALAIR Treasurer to the recipient soon after the attendance and return from AIR.

REMINDER: Call for Proposals, ALAIR Travel Grant to AIR, Nominations for ALAIR Officers and Nominations for the Joseph T. Sutton Award are due on February 24, 2003.

Previous Joseph T. Sutton Award Recipients

1993	Dr. Gerald Leischuck	Auburn University
1994	Mr. Alfred Yeager	University of South Alabama
1995	Dr. Kay Staub	The University of Alabama
1996	Dr. Al Searway	Jacksonville State University
1997	Mrs. Deborah Dailey	University of Alabama at Birmingham
1998	Mr. Ed Rutledge	Alabama Commission on Higher Education
1999	Dr. Harriott Calhoun	Jefferson State Community College
2000	Mr. Sam Lowther	Auburn University
2001	Dr. Myrtes D. Green	Stillman College
2002	Dr. Jim Eck	Samford University

CALL FOR PARTICIPATION/PAPERS

17th Annual Conference of the Alabama Association for Institutional Research (ALAIR)

April 3-4, 2003

Troy State University Montgomery

Non-Traditional: The New Majority



The 17th Alabama Association for Institutional Research Annual Conference will be held at the Rosa Parks Library and Museum on the campus of Troy State University Montgomery, April 3-4, 2003. The theme, "*Non-Traditional: The New Majority*," is timely with the American Council of Education reporting 70 percent of students being non-traditional. The Annual Conference gives us an opportunity to share data, experiences, assessment activities, research outcomes, plans, projects, skills, expertise, challenges, and opportunities.

Your participation in the ALAIR Annual Conference is essential to ensure the success of the Conference. You do not have to be an ALAIR member, or even an institutional researcher **to submit a proposal?** Proposals in all areas of institutional research, assessment, policy analysis, planning, and related techniques are encouraged. Your participation can take the form of a paper, a presentation, or a tools and techniques session. Proposals do not have to be related directly to the conference theme.

- C Papers and Presentations are formal sessions that present a scholarly approach or extended discussion of a technique of interest to conference participants. These sessions will be approximately 45 minutes in length (which includes the time for questions/answers).
- C Tools and Techniques sessions are informal presentations of reports, analyses, techniques, software, demonstrations, and the like. The presenter may develop a brief (3-5 minutes) presentation, but the value of this type of session is the opportunity to discuss the topic one-on-one, or in small groups.

To submit your proposal, send the following information and attach a brief abstract of what you plan to present to the contact person listed below by **February 24, 2003**. If you have special equipment requirements, questions, or concerns, please contact Dan Tennimon at phone (334-241-9536), fax (334-241-8619), or E-mail: dtennimon@tsum.edu

ALAIR PRESENTATION/PAPER PROPOSAL

17th Annual Conference, April 3-4, 2003

Title of Presentation _____

Type of Presentation: Paper _____ Presentation _____ Tools & Techniques _____

Authors/Presenters _____

Contact Person's Name _____

Address _____

City/State/Zip: _____

Telephone: _____ Fax : _____ Email address: _____

Special equipment/requirements: _____

Return the information and your proposal by February 24, 2003 to Dan Tennimon, Coordinator, Institutional Research and Effectiveness, Post Office Drawer 4419, Montgomery, AL 36103. Proposals will also be accepted by E-mail: dtennimon@tsum.edu

**ALABAMA ASSOCIATION FOR INSTITUTIONAL RESEARCH
NOMINATIONS FOR 2003-2004 OFFICERS**

Please nominate one or more people for each of the following offices:

Vice-President/President-Elect:

“The Vice President shall: a) plan the program for the annual conference; b) assist the President in other duties as the need arises; and c) assume the duties of the President in the event that person cannot complete his/her term. The Vice President shall succeed to the office of President at the end of the one-year term as Vice President.”

Treasurer:

“The Treasurer shall: a) maintain and distribute to the officers a list of the membership of the Association; b) collect annual conference registration and membership fees; c) send reminder notices to members who do not renew annual membership; d) provide for the payment of duly authorized expenses of the Association; e) prepare informal financial statements for the Executive Committee and complete financial reports for the annual business meeting; f) invest the funds of the Association at the direction of the Executive Committee; and g) perform all said duties inherent in the position of Treasurer. The term of office shall be two years, commencing in odd numbered years.”

Nominating Committee: (Two will be elected)

“A Nominating Committee shall exist which consists of the Immediate Past President and two additional members to be elected by and from the membership. The Nominating Committee shall prepare and report to the Executive Committee a single candidate for each office position for which an election is to be held. Nominating Committee members are ineligible to be on the slate of officers to be elected at the annual business meeting the year in which they serve on the committee.” Nominating Committee members serve on the Executive Committee of ALAIR.

Return this form by February 24, 2003 to

**Dr. Priscilla Holland, Director of Research, Planning and Institutional Effectiveness
University of North Alabama, P. O. Box 5121, Florence, AL 35632-0001**

**ALAIR TRAVEL GRANT APPLICATION
for the 2003 AIR ANNUAL FORUM
Tampa, Florida
May 18-21, 2003**

Name: _____

Institution: _____

Address: _____

Telephone: _____

E-Mail Address: _____

Please provide a brief statement describing your financial need for the travel grant.

Describe the ways in which this conference will contribute to your professional development, in general, and to your participation in ALAIR.

Return this form by February 24, 2003 to:

Priscilla Holland, Ed.D.
apholland@una.edu
**Director of Research, Planning and Institutional
Effectiveness
University of North Alabama
P. O. Box 5121
Florence, AL 35632-0001**



**Seventeenth Annual Conference
Non-Traditional: The New Majority
Troy State University Montgomery (TSUM)
April 3-4, 2003**

Preliminary Program

Thursday, April 3

1:00-2:00 pm
1:30-4:00 pm
4:00-5:00 pm
4:00-5:30 pm
5:30-6:30 pm
6:30 pm - Until

Early Registration-Rosa Parks Library & Museum
Pre-Conference Workshops (No additional charge)
Newcomers Workshop
Registration & Informal Reception
Special Rosa Parks Museum Tour
Group Dinner (Brew Pub Restaurant - Downtown Montgomery)

Friday, April 4

7:30-8:30 am
8:30-9:30 am

9:30-10:30 am
10:30-10:45 am
10:45-11:30 am
11:30-12:45 pm
1:00-2:00 pm
2:00-2:15 pm
2:15-3:00 pm
3:00 pm

Continental Breakfast & Registration - Rosa Parks
Opening Session and Keynote Address:
Dr. Cameron J. Martindale, President TSUM
Concurrent Sessions
Break
Tools and Techniques
Luncheon/Business Meeting - Whitley Hall Gold Room
Concurrent Sessions - Rosa Parks
Break
Plenary Session: Guest Speaker
Door Prizes/Adjournment

Registration Form

Name _____

Title/Position _____

Name of Organization _____

Address _____

City/State/Zip _____

Phone _____

Fax _____

Email Address _____

Conference Registration Fee
(Includes membership)

Amount Through 3/21/03-\$55

Amount/After 3/21/03-\$65

Student/Emeritus Through 3/21/03-\$50

Student/Emeritus After 3/21/03-\$60

Send registration form
and payment by
March 21, 2003

ALAIR

Mr. Stephen Fancher
Asst. Director of IR
University of Montevallo
Station #6392
Montevallo, AL 35115

**Check Below for Workshop
Registration and/or Dinner**

_____ Crystal Decisions Workshop

_____ NCES/Peer Analysis System
(PAS) Workshop

_____ Newcomers Workshop

_____ Group Dinner Thursday Night

**Make checks payable
to ALAIR.**

For more information
contact:

Dan Tennimon
dtennimon@tsum.edu
(334) 241-9536

Note: Hotel rooms in Montgomery are available on Thursday evening, April 3, at both the Embassy Suites for \$114 and the GuestHouse Suites for \$69. In order to obtain these rates, use the code "TSU" when making reservations. The Embassy Suites can be reached at 1-800-362-2779 and the GuestHouse Suites at 1-800-214-8378. Please make reservations at Embassy Suites by March 4 and at GuestHouse Suites by March 21.