

SAMPLE
ALAIR PRESENTATION/PAPER PROPOSAL

Annual Conference, (insert date of Conference)

(insert location of Conference)

Title of Presentation _____

Type of Presentation: Paper _____ Presentation _____ Tools and Techniques _____

Authors/Presenters _____

Contact Person's Name _____

Address _____

City/State/Zip _____

Telephone _____ Fax _____ E-mail _____

Special
equipment/requirements _____

*Laptop must be provided by Presenter or arrangements made in advance with Program Chair.

Brief description of Proposal:

Return the form and your proposal by (insert date) to: (insert name, address and email address of program chairperson).