

# ALABAMA ASSOCIATION FOR INSTITUTIONAL RESEARCH NOMINATIONS FOR 2009/2010 OFFICERS

*Please nominate one or more people for each of the following offices:*

**VICE-PRESIDENT/PRESIDENT ELECT:**

The Vice President shall: a) plan the program for the annual conference; b) assist the President in other duties as the need arises; and c) assume the duties of the President in the event that person cannot complete his/her term. The Vice-President shall succeed to the office of President at the end of the one-year term as Vice-President.

**Nominee:**

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**TREASURER:**

The Treasurer shall: a) maintain and distribute to the officers a list of the membership of the Association; b) collect annual conference registration and membership fees; c) send reminder notices to members who do not renew annual membership; d) provide for the payment of duly authorized expenses of the Association; e) prepare informal financial statements for the Executive Committee and complete financial reports for the annual business meeting; f) invest the funds of the Association at the direction of the Executive Committee; and g) perform all said duties inherent in the position of Treasurer. The term of office shall be two years, commencing in odd numbered years.

**Nominee:**

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**NOMINATING COMMITTEE:** (Two will be elected)

The Nominating Committee shall: a) work with the Immediate Past President; b) prepare and report to the Executive Committee a single candidate for each office position for which an election is to be held. Nominating Committee members are ineligible to be on the slate of officers to be elected at the annual business meeting the year in which they serve on the committee.

**Nominee #1:**

**Nominee #2**

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Return this form by February 27th to Yardley Bailey at [ybailey@uasystem.ua.edu](mailto:ybailey@uasystem.ua.edu) .